



**CITY OF SAN CARLOS**

**PARKS, RECREATION AND CULTURE COMMISSION**

**December 6, 2017, 7:00 P.M.  
Council Chambers, City Hall  
600 Elm Street, San Carlos, CA 94070  
[www.cityofsancarlos.org](http://www.cityofsancarlos.org)**

**AGENDA**

*Agenda materials may be viewed in the Park and Recreation Administration office, City Hall, 600 Elm Street, San Carlos on Friday preceding the Commission Meeting.*

**CHAIRPERSON:** Sherry Selwood

**COMMISSION:** Brad Langford, Wendy Turner, Adrienne Werner

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CHANGES TO THE ORDER OF AGENDA**
- 5. COMMUNICATIONS AND ANNOUNCEMENTS**
  - a. Commissioner Neil Layton has resigned.
  - b. Breakfast with Santa - Saturday, December 16, 10am-12pm, Adult Community Center.
  - c. City Hall offices closed - Furlough closure - Monday, December 25 - January 1.
  - d. Highlands Park Playground Ribbon Cutting - Saturday, January 6.
  - e. Week of the Family - Saturday, January 26 - Saturday, February 3.
  - f. Youth Center Foundation Fundraiser - Saturday, February 10.
- 6. PUBLIC COMMENT**

*Each speaker is limited to two minutes. Total time not to exceed 15 minutes.*

*If you are addressing the Commission on a non-agenda item, the Commission may briefly respond to statements made or questions posed as allowed by the Brown Act (Government code Section 54954.2). However, the Commission's general policy is to refer items to staff for attention, or have a matter placed on a future Commission agenda for a more comprehensive action or report.*

**7. PRESENTATIONS**

- a. Public Art Proposal for San Carlos Transit Village Project.

**8. PUBLIC HEARINGS**

- a. Draft Environmental Impact Report (Draft EIR) for Additional Field Lights at Highlands and Burton Parks.  
[Http://Cityofsancarlos.Org/Depts/Pr/Prksfac/Park\\_Information/Highlands\\_Park/Default.Asp](http://Cityofsancarlos.Org/Depts/Pr/Prksfac/Park_Information/Highlands_Park/Default.Asp)

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

- a. Nomination for San Carlos Museum Board Member.
- b. Appointment to the Public Art Task Force Ad-Hoc Committee for Utility Box Mural Project.
- c. Minutes
  - 1. Approval of Minutes: October 4, 2017.

**11. COMMISSION REPORTS**

- a. Trails
- b. Dog Park - Commissioner Selwood.
- c. Optimize Parks & Recreation Facilities - Commissioners Langford, Selwood and Turner.
- d. Arts & Culture - Commissioner Werner.

**12. PARKS MAINTENANCE**

- a. Update on Dog Park Improvements.

**13. STAFF REPORTS**

- a. Provide Update on Current Capital Projects.
  - i. Highlands Park Playground & Restroom Renovation Project.
  - ii. Youth Center Remodel
  - iii. Burton Park Restroom Project.

- b. Adult Use of the Youth Center.
- c. Parks & Recreation Programs and Services: September and October, 2017.

**14. SET DATE AND TIME OF NEXT MEETING**

- a. Set Meeting Date: February 7, 2018.

**15. ADJOURNMENT**

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Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the Parks and Recreation Department Offices at City Hall - 600 Elm Street, San Carlos, during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Recreation Department at (650) 802-4421. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.