



CITY OF SAN CARLOS

PARKS, RECREATION AND CULTURE COMMISSION

**October 4, 2017, 7:00 P.M.
Council Chambers, City Hall
600 Elm Street, San Carlos, CA 94070
www.cityofsancarlos.org**

AGENDA

Agenda materials may be viewed in the Park and Recreation Administration office, City Hall, 600 Elm Street, San Carlos on Friday preceding the Commission Meeting.

CHAIRPERSON: Sherry Selwood

COMMISSION: Brad Langford, Neil Layton, Wendy Turner and Adrienne Werner

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. CHANGES TO THE ORDER OF AGENDA**
- 4. COMMUNICATIONS AND ANNOUNCEMENTS**
 - a. 27th Annual Art & Wine Faire - Saturday & Sunday, October 7 & 8, Downtown Laurel St.**
 - b. Kiwanis Club Jazz Festival - Saturday & Sunday, October 21 & 22, Burton Park.**
 - c. Goblin Walk - Friday, October 27, 4-5:30pm, Downtown Laurel St.**
 - d. Night of Holiday Lights - Friday, December 1, 6-8pm, Downtown Laurel St.**
 - e. Breakfast with Santa - Saturday, December 16, 10am-12pm, Adult Community Center.**
- 5. PUBLIC COMMENT**

Each speaker is limited to two minutes. Total time not to exceed 15 minutes.

If you are addressing the Commission on a non-agenda item, the Commission may briefly respond to statements made or questions posed as allowed by the Brown Act (Government code Section 54954.2). However, the Commission's general policy is to refer items to staff for attention, or have a matter placed on a future Commission agenda for a more comprehensive action or report.

6. PRESENTATIONS

- a. Presentation to Hometown Days Committee for Burton Park Tennis Court Windscreen Donation.
- b. Presentation on Dog Park Agility Play Equipment Project.

7. UNFINISHED BUSINESSES

8. NEW BUSINESS

- a. Select Two Members for the Utility Box Mural Project - Phase II Ad Hoc Committee.
- b. Review of Fiscal Year 2017-2018 Mid-Year Budget Adjustments.
- c. **Minutes.**
 - i. Approval of Minutes: June 7, 2017.

9. COMMISSION REPORTS

- a. **Trails - Commissioner Layton.**
- b. **Dog Park - Commissioner Selwood.**
- c. **Optimize Parks & Recreation Facilities - Commissioners Langford, Selwood and Turner.**
- d. **Arts & Culture - Commissioner Werner.**

10. PARKS MAINTENANCE

- a. **Update on Dog Park Improvements.**
- b. **Update on Park Drinking Fountain Replacement.**

11. STAFF REPORTS

- a. **Appointment to the San Carlos Museum Board: Neil Layton.**
- b. **Provide Update on Current Capital Projects.**
 - i. **Highlands Park Playground & Restroom Renovation Project.**
 - ii. **Environmental Impact Report for Additional Field Lights at Highlands and Burton Parks.**
 - iii. **Youth Center Remodel.**
 - iv. **Burton Park Restroom Project.**
- c. **Parks & Recreation Programs and Services: May - August, 2017.**

12. SET DATE AND TIME OF NEXT MEETING

- a. **Set Meeting Date: December 6, 2017.**

13. ADJOURNMENT

Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection at the Parks and Recreation Department Offices at City Hall - 600 Elm Street, San Carlos, during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Recreation Department at (650) 802-4421. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.